

Teaching & Learning Committee - Terms of Reference

Membership

The committee shall consist of at least four governors, including the headteacher (ex-officio).

Non-voting participants may be invited to meetings by the committee as and when required. These could include:

- Senior leaders
- School advisers
- Specialist consultants

The Committee will elect a Chair from within its own membership. The membership of the committee will be reviewed and determined annually by the governing board.

The governing body will appoint a clerk to the committee, who will not be another governor.

Quorum

The quorum shall be three members, including the Headteacher, but excluding any observers.

Meetings

The clerk to the committee shall be responsible for convening meetings of the committee. Procedures of any meeting held must be minuted and those minutes presented to the next meeting of the governing board.

The committee shall meet at least once each term and otherwise as required.

Responsibilities

- To monitor progress and evaluate the effectiveness of the priorities allocated to the committee within the School Development Plan.
- To review anonymised SATs performance indicators, Analyse School Performance (ASP) information and FFT performance indicators. To consider pupil progress and how the school is targeting areas of underperformance. To advise the Governing Board on the school's long-term curriculum map and their statutory obligations regarding the National Curriculum and the Early Years Foundation Stage Guidelines.
- To advise the Governing Board on the implementation of curriculum policies, including the EYFS Guidelines and the National Curriculum.
- To provide and support curriculum development within the financial limitations set by the Resources committee.
- To review the school's own tracking performance indicators to identify progress including strengths and weaknesses and to receive details on the impact of targeted intervention
- To review the policy and provision for SIAMs and make recommendations.
- To review the policies for Sex & Relationship Education (SRE) and Behaviour & Discipline and make recommendations and evaluate the impact.
- To monitor and review pupil progress and attainment for all children including specific groups of children such as those with SEN or in receipt of Pupil Premium funding.
- To review and agree policies for the curriculum as delegated by the Governing board.
- To receive termly reports on the Quality of Teaching.
- To discuss and monitor reports and information from external providers which may become a priority of a subsequent SIDP.
- To monitor attendance reports including late arrival and pupil absence.

Disqualification –

Any relevant person employed to work at the school other than as the Headteacher, when the subject for consideration is the Quality of Teaching of any person employed to work at the school.

Agreed by the Governing Body

Date:

5/11/2019

Signed:

Chair of Governors



Date of next review:

Autumn Term 2020